

HANOVER TOWNSHIP
BOARD OF COMMISSIONERS
MAY 11, 2022
****MINUTES****

The Hanover Township Board of Commissioners conducted a public meeting on May 11, 2022 at the Municipal Building, 1267 Sans Souci Parkway, Hanover Township, Luzerne County, Pennsylvania. The Chairman called the meeting to order at 7:00 PM.

PRESENT: Commissioners Albert Bagusky, George Bowers, Joseph Howanitz, William Howatt, Ronald Krushnowski, Jeffrey Lewis, George Andrejko.

SWEARING IN OF NEW OFFICERS - Honorable District Judge Joseph A. Halsey to swear in recently hired officers Cotisha Smith and Randall Yost.

ANNOUNCEMENT – An executive session of the Board was held prior to this meeting to discuss personnel items.

CITIZEN’S TO BE HEARD:

Paul Lunski, 32 Woodbury Street addressed the board regarding alleyways & speeding in Lee Park and residents working without permits.

Luke Harrison, Keith Street addressed the board regarding the alley by Beer Bellies.

SECRETARY’S REPORT

Motion by Lewis, secc. Bowers that the Secretary’s Report for the month of April 2022 be accepted and filed. The report indicated that Executive Sessions of the Board were conducted on April 13, 2022 to discuss personnel and possible litigation. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

MANAGER’S REPORT

Motion by Lewis, secc. Bowers that the Manager’s Report for the month of April 2022 be accepted and filed. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

DEPARTMENT REPORTS

Motion by Lewis, secc. Bowers that the reports from the Police, Road, Sewer, Fire Department, Code Enforcement Office and Health Officer for the month of April 2022 be accepted and filed. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

TREASURER’S REPORT

Motion by Lewis, secc. Bowers that the Treasurer’s report for the month of February 2022 be accepted and filed. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

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MINUTES OF MEETING OF APRIL 13, 2022

Motion by Lewis, secc. Bowers that the minutes of the meeting of April 13, 2022 be accepted and filed. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

LIST OF BILLS

Motion by Lewis, secc. Bowers that the list of bills be approved for payment. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

COMMUNICATIONS

Motion by Lewis, secc. Bowers that the communications for the month of April 2022 be accepted and filed. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

HIRING – TEMPORARY LABORERS

Motion by Lewis, secc. Bowers that Kyle Kowalski, Edwin Murphy, Joseph Scudder & Nicholas Havey be hired as a temporary laborer in the Public Works Department effective May 19, 2022 to June 9, 2022 at a rate of \$14.00 per hour for a maximum of twenty-eight (28) hours per week. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

HIRING – TEMPORARY FIRE TRUCK DRIVERS

Motion by Lewis, secc. Bowers that Raymond Masher, John Marczak, Dwayne Taggart, Dan Wegrzynowicz, Robert Williams, John Engleman, Sean Reilly, Bill McDaniels, Dan Harkenreader, Paul Rakowski, Keith Eichler Jr. & Joseph Hudak be hired as temporary as needed drivers in the Hanover Township Fire Department at the North Station, South Station and Headquarters effective May 19, 2022 to June 9, 2022 at a rate of \$14.00 per hour for a maximum of twenty-eight (28) hours per week, per individual. Total of all combined temporary as needed drivers shall not exceed ninety (90) hours per week. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

HIRING SUMMER TEMPORARY WORKERS

Motion by Lewis, secc. Bowers to hire Dylan Martinez, Connor Hummer and Todd Kolbicka as summer laborers in the public works department and Ben Kreuzer as a summer intern in the Police Department effective May 16, 2022 to August 19, 2022 at a rate of \$12 per hour for a maximum of 28 hours per week. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

NOMINATION/APPOINTMENT – APPLICANT FOR ASSISTANT CHIEF OF POLICE

Motion by Lewis, secc. Bowers to nominate Eric Richardson as the Governing Body’s choice for screening through the Civil Service Commission for the position of Assistant Chief of Police. The Civil Service Commission is to report their findings to the Township Manager and upon certification, Eric Richardson is effectively appointed to the position of Assistant Chief of Police without further action of the Board of Commissioners as outlined in the employment agreement also approved by this motion. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

AUTHORIZATION – ADDITIONAL CAPTAIN IN FIRE DEPARTMENT

Motion by Lewis, secc. Bowers to authorize the addition of a Fire Captain as referenced in the HANOVER TOWNSHIP FIRE DEPARTMENT PERSONNEL AND OPERATIONS ORDINANCE NO. 01-2022 at a wage of \$500.00 per year. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

INVOICES – BORTON LAWSON ENGINEERING

Motion by Lewis, secc. Bowers to authorize the payment of Township Engineer Borton Lawson Invoices for various projects in the amount of \$41,615.36. These will be paid through various funds and grants. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

INVOICES– BHW INSPECTIONS, LLC

Motion by Lewis, secc. Bowers to approve Invoice No. H22004 in the amount of \$21,776.75 to BHW Inspections, LLC for plan examinations on several projects within Hanover Township. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

INVOICES – KRASAVAGE CONSTRUCTION

Motion by Lewis, secc. Bowers to approve the following Invoices from Krasavage Construction for emergency repairs:

- No. 04 in the amount of \$9,900.00 for manhole replacement on Germania Street
- No. 05 in the amount of \$6,329.00 for 27” pipe repair on Luzerne Street
- No. 06 in the amount of \$16,307.00 for 21” pipe repair over Warrior Creek

That these be paid from the Sewer Fee Account and that the Township Secretary is authorized to seek reimbursement from the Wyoming Valley Sanitary Authority for No 4. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

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PAY APPLICATION NO. 2 BOGNET, INC

Motion by Lewis, secc. Bowers that based upon the recommendation of the Township Engineer, to approve Payment Application No.2 to Bognet, Inc in the amount of \$30,071.50 for the Municipal Building Water Service Project and that this be paid out of the Capital Fund. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

AWARDING OF LIQUID FUELS PAVING PROJECT

Motion by Lewis, secc. Bowers that based upon the recommendation of the Township Engineer, to award the Liquid Fuels Paving Project to Don E. Bower in the amount of \$208,447.70 for the Liquid Fuels Paving Project and that this be paid out of the Liquid Fuels and Capital Fund. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

AWARDING OF INMAN AVENUE STORMWATER IMPROVEMENT PROJECT

Motion by Lewis, secc. Bowers that based upon the recommendation of the Township Engineer, to award the Inman Avenue Stormwater Improvement Project to Stafarski in the amount of \$36,311.00 and that this be paid out of the Municipal Stormwater Fund. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

REJECTING ALL BIDS – MUNICIPAL FUELING STATION

Motion by Lewis, secc. Bowers that upon the recommendation of the Township Engineer, to reject all bids for the Municipal Fueling Station Project. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

ORDINANCE NO. 002 – 2022

Motion by Lewis, secc. Bowers to approve Ordinance No.002-2022 establishing a weight limit and vehicle prohibition on Clarks Cross Road authorizing the installation and maintenance of signs and providing penalties for violations. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

AUTHORIZATION – SOUTH VALLEY RECREATION AUTHORITY

Motion by Lewis, secc. Bowers to authorize the members of the Recreation Committee and the Township Manager to participate as representatives of Hanover Township in the South Valley Regional Recreation Authority for exploration of facility design and available grant funds related to same. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

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AUTHORIZATION TO ADD CLASSIFICATION

Motion by Lewis, secc. Bowers to authorize the addition of the Classification of Senior Working Foreman to the collective bargaining agreement with AFSCME, AFL-CIO District Council 87 effective May 11, 2022 and further direct the Township manager to post the vacancy of same as outlined in the Collective Bargaining Agreement. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

APPROVAL BACKFLOW PREVENTION DEVICE

Motion by Lewis, secc. Bowers to approve the installation of a backflow prevention device at 193 West Cemetery Street, Ashley for issues related to the Hanover Township sewer line and it be paid from the Sewer Fee Account. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

ADJOURNMENT

On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

Jennifer Dukes, Township Secretary